

# Town Of Oakboro

Board of Commissioners

Minutes

Monday May 3, 2010

6:15 PM Briefing

7:00 PM Meeting

The Board of Commissioners met in a regular meeting with a briefing beginning at 6:15 pm in the Oakboro Town Hall. Present were Commissioners Ernest Broadway, Georgia Harvey, Roy Helms, and Ted Parker. Commissioner Terry Whitley was absent. Town Administrator Larry Branch and Director of Public Services Ross Holshouser were present. Mayor Joyce H. Little presided.

During the briefing period, no relevant discussions took place.

Mayor Little called the meeting to order. She led the Pledge of Allegiance to the United States Flag. She then led the devotion in the absence of Commissioner Whitley.

*Commissioner Helms made a motion to adopt the agenda. Commissioner Parker seconded and the motion passed.*

*Commissioner Helms made a motion to approve the minutes from the April Regular meeting.*

*Commissioner Broadway seconded and the motion passed.*

Accounts payable came to the amount of \$102,384.98.

*Commissioner Parker made a motion to accept and pay the accounts payable. Commissioner Harvey seconded and the motion passed.*

Town Administrator Larry Branch recognized Bob Barbee to speak on behalf of the Historic Foundation. Mr. Barbee informed the Board that the Rail Road Museum would be the host site of a Historic Foundation Member Appreciation Day and that they had a request for the Board to consider. He stated that the event would be held on Saturday May 22, 2010 immediately following the HPC District Dedication. His request was to allow them to install a temporary 1/8 scale walking speed rail car track on the grounds of the Museum temporarily for the event.

*Commissioner Helms made a motion to allow the track and train to be set up for the Member Appreciation day. Commissioner Harvey seconded and the motion passed.*

Director of Public Services Ross Holshouser reported on the Maintenance departments Work Orders stating that they had 42 work orders closed out. He also stated that the Employees had been through the second step of the MAPS review that required interviews with an employee from each department.

The Mayor opened the floor for open forum.

Citizen Robbie Huneycutt requested that the board consider installing 2 speed bumps along E. Second Street to slow down the traffic travelling down that road. He is concerned for his children's safety as they play outside with the speeds drivers regularly drive on that road and also due to the volume of traffic during Cruise-ins. Commissioner Helms and Broadway will get with Larry Branch and discuss the issue.

Citizen Howard Feis addressed the issues with tall grass on properties around town. He also wondered were fees collected per the ordinances when there were violations. He addressed the charges for the Parks and that they concerned him. He also suggested to the Board that they charge a larger amount for Junkyards to attempt to get the area on Main St. cleaned up through the means of Privilege Licenses. He addressed the fact that he doesn't get an answer back when

he calls in a work order, he wondered why the town doesn't notify someone that their request has been completed. He also stated that it seemed as though no one ever knows where anyone else is when he inquires to Town Hall, and suggested that the Town Hall Staff should be told where all other employees are in case anyone wants to know. He wanted to know if there were any plans to fix some of the streets and pot-holes.

The mayor closed open forum and an update on the P&Z Board and HPC Boards was requested. The clerk stated that the P&Z Board would have a recommendation to them by the next regular meeting to consider amendments to the Zoning Ordinance. She also stated that the HPC had set the date for May 22, 2010 for the unveiling of the Historic District Plaque on Main St. in Memorial Park at 10:00 am.

The Mayor discussed the need for the 2010-2011 FY Budget Work Sessions. The board suggested several dates.

*Commissioner Parker made a motion to set the dates for the 2010-2011 FY Budget Work session for Tuesday May 18, and Monday May 24<sup>th</sup> both at 6 p.m. Commissioner Harvey seconded and the motion passed.*

Commissioner Helms suggested raising the prices of the cemetery plots and would like to discuss it at the June meeting.

Chief of Police Joe Lowder gave the monthly update. He stated that we had purchase a new Charger to replace the one that was totaled in the accident with George Burris. He also announced that Chad Green had been hired to fill the Criminal Investigator position. He mentioned that he, JJ Curlee and Jason Crayton had all attended explosive devices training. He stated that at the D.C. National Police memorial a wreath would be placed in Damon Smith's name during the week of

May 10<sup>th</sup> to 15<sup>th</sup>. He also presented JJ Curlee with a commendation of 30 years of service that was recognized on April 6<sup>th</sup>.

The RC Naval Combat group requested through the Director of Public Services to have permission to hold events in the park's pond. They have ample insurance and would provide us with the dates prior to the events.

*Commissioner Helms made a motion to allow them to hold their events. Commissioner Parker seconded and the motion passed.*

The discussion turned to the Parks fees and procedures. The town employees had submitted questions to the board on items that had come up in the day to day operations. Commissioner Harvey gave a proposal that she and Commissioner Helms had come up with. This proposal would address all the concerns of the employees. The mayor spoke to her concerns and stated that she felt that it was no problem to charge everyone to reserve and be guaranteed a space at one of the shelters. However she did not feel that it was necessary to charge Non-Profit events to take advantage of the Amphitheater. Non-Profits she stated included our area schools, churches as well as Day Cares. She also suggested that the current costs were too expensive. After more discussion and clarification as to who would be charged for what locations in the park a motion was made.

*Commissioner Harvey made a motion to set the fees for the park as follows:*

*\$40 for all day, \$25 for ½ day to reserve a Picnic Shelter*

*\$40 for Non-Profit events held at the Amphitheater. No charge for Churches, Schools and Day Cares as long as an official letter is submitted to the Board for approval. The charge would be \$100-Inside Town Rates and \$150 Out of Town Rate for Profit events which is no change from earlier fees.*

*No change in fees for the Community Building which are currently set at \$50 fee with a \$100 additional refundable deposit.*

*The District Park Ball fields would be set at:*

*\$40 per day per field for Non-Profit events.*

*\$75 per day per field for Profit events.*

*\$150 per Field for Non-Sanctioned tournaments or \$150 for Both Fields for Sanctioned Tournaments.*

*Long Street Ball Fields would be a no charge.*

*No Charge for use or reservation of the Gazebo.*

*There should be proof of Insurance provided for most events taking place at the Park. In events at the Ball Fields safety procedures need to be reviewed and Deposits are required on all rentals prior to reservation.*

*Commissioner Helms seconded and the motion passed.*

Commissioner Helms Railroad Street is in bad shape and needs to be fixed or closed.

The Debt-Set off program was reviewed and the Clerk requested approval to begin submission for non-collectible utilities.

*Commissioner Helms made a motion to proceed with enrollment. Commissioner Harvey seconded and the motion passed.*

Mayor and Commissioner Comments included Commissioner Helms stating that the Town Employees need to pay more attention around town to the things that are wrong. The mayor stated that the Memorial Service at the newly named Memorial Park had gone well and read a letter from Hunter Harvey regarding the service. She commended Hunter on his project.

*Commissioner Helms made a motion to go into closed session pursuant to NCGS 143-318.(4)(6).*

*Commissioner Harvey seconded and the board went into closed session.*

While in closed session Contracts and Personnel was discussed.

*Commissioner Helms made a motion to return to open session. Commissioner Harvey seconded and the motion passed.*

A discussion took place during closed session regarding Liability and Workman's comp. Insurance providers. The Mayor requested time for her to check on it and to postpone the voting to a phone vote to be provided for record. Commissioner Harvey asked to be excused for conflict of interest from voting on the matter. The Mayor will report to the clerk for inclusion in these minutes on the outcome of the decision.

After agreeing to the discussions during closed session the following motions were made.

*Commissioner Parker made a motion to hire Spec Agent Stg. Green at \$35,000 as a criminal investigator through the assistance of a Federal Grant. Commissioner Broadway seconded and the motion passed.*

*Commissioner Broadway made a motion to replace the Part-Time position Green had held with Billy Stancil at \$14.00/hr. Commissioner Harvey seconded and the motion passed.*

*Commissioner Parker made a motion to send out the final offer letters to the easements left to be acquired. Commissioner Harvey seconded and the motion passed.*

*Commissioner Helms made a motion to sign the contracts provided as a Price Lock on Emergency work needed for Utilities with Ritchie Construction Co and Propst Construction Co. Commissioner Parker seconded and the motion passed.*

*Commissioner Broadway made a motion to adjourn. Commissioner Parker seconded and the motion passed.*

*The results of the vote for Insurance Liability and Workman's comp. provider change was a tie broken by the Mayor to stay with the League of Municipalities as provider.*

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Joyce H. Little, Mayor

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Whitney Mackey, Town Clerk