

# Town Of Oakboro

Board of Commissioners

Minutes

Monday April 5, 2010

6:15 PM Briefing

7:00 PM Meeting

The Board of Commissioners met in a regular meeting with a briefing beginning at 6:15 pm in the Oakboro Town Hall. Present were Commissioners Ernest Broadway, Georgia Harvey, Roy Helms, and Ted Parker. Commissioner Terry Whitley was absent. Town Administrator Larry Branch was present. Mayor Joyce H. Little presided.

During the briefing period, no relevant discussions took place.

Mayor Little called the meeting to order. She led the Pledge of Allegiance to the United States Flag. Parker led the devotion.

*Commissioner Harvey made a motion to adopt the agenda. Commissioner Helms seconded and the motion passed.*

*Commissioner Helms made a motion to approve the minutes from the March Public Hearing and Regular meeting. Commissioner Broadway seconded and the motion passed.*

Accounts payable came to the amount of \$90,115.74.

*Commissioner Parker made a motion to accept and pay the accounts payable. Commissioner Helms seconded and the motion passed.*

RW Brooks came to speak on behalf of his Mother, Mae Brooks. Her property is a Non-conforming use property per zoning regulations. They have a potential tenant and are asking the Board for approval based on the requirements set forth. The Clerk informed them that the building had originally fallen under a mercantile business. He stated that the new tenant was going to have an antique shop.

*Commissioner Harvey made a motion to approve the new Business moving into 1011 N. Main St. as it meets the mercantile description and will maintain its non-conforming status in Zoning.*

*Commissioner Helms seconded and the motion passed.*

Town Administrator Larry Branch gave his updates. He stated that the EQ Basin is 80% complete and should be done in 3-4 weeks. He also mentioned that there had already been the first Budget meeting and that Leigh Anne Mulligan had created a tentative schedule to complete the process for the creation of the 2010-2011 budget. He also said that Habitat for Humanity was is in the process of building a new home in Victoria Place. They had requested that the Town waive the Tap fees.

*Commissioner Broadway made a motion to waive the Tap fees only, in the amount of \$1,300 for the new Habitat for Humanity home in Victoria Place. Commissioner Parker seconded and the motion passed.*

There were no comments from the citizens during Open forum, and no comments from the department heads of Budget & Finance and Cemetery.

Chief Lowder gave an update for the Police Department. Operation medicine drop was a huge success. The Grant had the special conditions released and should be moving forward at this point. He warned the citizens about sweepstakes scams and money wiring scams and also reminded them to keep their car doors locked at all times. Cpl/Spec. Jason Crayton received another award from the District Attorney's office. This one was for Achievement in Forensic Investigation. He also

wanted to remind everyone that the 14<sup>th</sup> Anniversary of the loss of Damon Smith in the line of duty is this month.

Commissioner Harvey spoke to the questions regarding policies for the Parks. She will meet with Roy Helms and bring answers to the questions posed to the board at the next meeting.

She also stated that her son Hunter had set a date for the dedication ceremony for his Senior Project. The ceremony will be held on May 2<sup>nd</sup> at 2pm at the park on Main St.

Streets Commissioner stated that there were more Potholes that need to be fixed. He also brought the noise permit application to their attention. The ordinance states that there is a permit and the board needs to approve one. The commissioners wanted to clarify the hours to accommodate the Fourth of July festivities.

*Commissioner Helms made a motion to approve the permit application with the wording, with the exception of the Fourth of July Celebration. Commissioner Parker seconded and the motion passed.*

Administrator Larry Branch stated that the Sewer Easements were still being obtained; there were a few hold-ups that were delaying the completion. There was no date set for the Standard Operating Procedures overview with the Commissioners to verify Policies.

The commissioners chose the date of Monday April 19<sup>th</sup> 6:00pm for the Work Session to review the Ordinance Codification legal report and finalize the draft.

Commissioner Harvey thanked the Police for doing such a good job of keeping us safe and commended the staff on the extra efforts that will be put forth during the budget creation period.

Mayor Little stated that all of the Town's elected officials had completed their ethics training at the Stanly County Commons, and were now compliant with the new legislation requiring 2 hours of Ethics training for all elected officials prior to Jan 1, 2011.

*Commissioner Helms made a motion to go into closed session pursuant to G.S. 143-318.11 (4) (6).*

*Commissioner Harvey seconded and the motion passed.*

*Commissioner Broadway made a motion to return to regular session. Commissioner Parker seconded and the motion passed.*

While in closed session two different contracts were discussed and some personnel situations.

*Commissioner Harvey made a motion to use Allred and Carrick for the 2009-2010 audit at a cost of \$12,250 for the Audit and \$1,500 for the annual statements. Commissioner Broadway seconded and the motion passed.*

*Commissioner Harvey made a motion to hire a temporary part-time employee to fill in the time until a maintenance worker can return to work, not to exceed \$10.00/hr, from the pool of applicants we have on hand. Commissioner Broadway seconded and the motion passed.*

*Commissioner Helms made the motion to go with American Waste Systems as our Solid Waste/Recycling provider. The contract is contingent upon Locust choosing the same provider.*

*Commissioner Harvey seconded and the motion passed.*

*Commissioner Harvey made a motion to change hourly rate for Whitney Mackey to 15.00/hr, and add an additional 40 hours vacation. On July 1 add 80 hours vacation to benefits and review all employees starting with Whitney Mackey based on the Pay and Classification study to evaluate and adjust accordingly. Commissioner Parker seconded and the motion passed.*

Commissioner Helms requested the discussion of a washed out pipe under the driveway of a resident on McCoy's Creek Circle. After a brief discussion, the Board decided to take action regarding the request.

*Commissioner Helms made the motion to deny the request for compensation. Commissioner Parker seconded and the motion passed.*

The clerk requested action on the Memo regarding Motions as the discussion was overlooked during the original approval of the minutes.

*Commissioner Parker made a motion to amend the minutes from March 1, 2010 to include the omitted motions. Commissioner Helms seconded and the motion passed.*

*Commissioner Helms made a motion to adjourn. Commissioner Broadway seconded and the motion passed.*

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Joyce H. Little, Mayor

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Whitney Mackey, Town Clerk