

Town Of Oakboro

PERMIT APPLICATION FOR LARGE OR SPECIAL EVENT

Name of Applicant: _____ Tel. No: _____

Address: _____

Date Requested: _____ Time Requested: _____ to _____ . .m.

Type of Event: _____ Location of Event: _____

Do you anticipate your event requiring extra security or Town Services: _____

Anticipated Size of the Event: _____

Signature of Applicant: _____

Will there be amplification of music, news, speeches, etc.? YES _____ NO _____

If YES, you will need to apply for a **NOISE PERMIT** (available in Clerk's Office at Town Hall)

When required, you must provide Proof of Insurance with the Town of Oakboro as additional insured.

Please note the following conditions for use:

This permit applies to the entire Oakboro Corporative Limits. Walkways must remain open for pedestrian access (if booths or card tables are erected walkways are to remain open at all times). The area of event should be kept free of trash and all tables or other equipment removed at the conclusion of activities.

With the approval of this Permit the event holders agrees to manage and maintain all vendors, performers or others involved in the production of the event. If during the event someone not associated events attempts to use the event for their own agenda and has not received entry from the Permit holder, the Permit holder may deny their involvement in the event. A list of event Participants should be provided to the Town and the proper Licensing needs to be secured for each Participant through the Town Hall.

Should Police involvement become necessary, the applicable offenses will be imposed.

Your application is:

- APPROVED
- NOT APPROVED
- SPECIAL CONDITIONS: Contingent upon approval of a Fire Permit from the Oakboro Fire Department

Date: _____

Larry Branch, Town Administrator

ADMINISTRATION

109 N Main St.
Oakboro, NC 28129
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